

SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
Tuesday, May 7, 2013
22560 SW Pine Street, Sherwood, Oregon 97140

URA BOARD WORK SESSION

1. **CALL TO ORDER:** Chair Bill Middleton called the meeting to order at 9:50 pm.
2. **BOARD PRESENT:** Chair Bill Middleton, Linda Henderson, Robyn Folsom, Bill Butterfield and Matt Langer. Dave Grant and Krisanna Clark were absent.
3. **STAFF PRESENT:** City Manager Joseph Gall, Assistant City Manager Tom Pessemier, Community Development Director Julia Hajduk, Community Services Director Kristen Switzer, Finance Director Craig Gibons, Police Chief Jeff Groth and Agency Recorder Sylvia Murphy.
4. **TOPICS DISCUSSED:**

A. Sherwood Community Center: Tom Pessemier shared renderings of proposed floor plans prepared by Ankrom Moisan (see record, Exhibit A). He explained banquet seating and theater seating and setup. Tom explained the drawings and how things were moved around, ie restrooms, office space, retail space. He said a big change was changing the co-location facility into a classroom and adding a second classroom to the second story. The Board discussed lobby, functionality and seating and made comparisons to Sherwood High School PAC. The Board discussed the courtyard size and functionality. Tom explained Exterior Elevations, mechanics, construction types and materials. Tom explained next steps of completing the design and staff bringing detailed design information to the Board at their June 4th meeting. He said the architects will probably be at this meeting and should have information on cost estimates. Tom stated staff will seek the Boards direction to proceed with design phase and construction drawings.

The Board discussed construction timeline and construction type and cost estimates. Tom stated staff wasn't sure if this would be a modification or new application and expected more public hearings with a full land use process.

B. Sherwood Main Street (SMS) Support: Tom Pessemier briefly explained the history of Sherwood Main Street and informed the Board that after discussion with SMS representative Lee Weislogel, SMS would not be requesting funding and will look to reorganize. He stated SMS has moved their office to the Morback House, will be paying rent and will focus on obtaining grants, opportunities to partner with the City and will continue to working on the paver project.

Tom explained the 20% financial commitment to SMS, \$9000 for funding of staff. He informed the Board no decisions were made after speaking with Lee and the \$9000 fitting into their vision to continue with the transforming level. Tom stated SMS will coordinate the Pics in the Plaza this summer.

5. **ADJOURN:**

Chair Middleton adjourned the meeting at 10:15 pm.

Submitted by:


Sylvia Murphy, CMC, Agency Recorder


Bill Middleton, Chair